



1000 Industrial Drive  
Martinsville, IN 46151

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(765) 342-2300  
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Our goal is to provide the highest quality parts and accurate quantity of customer orders. However, should you find an error you must report any discrepancies or damaged parts **within seven (7) days** of receiving shipment, please follow the procedures listed below in order to receive credit:

**Damaged or Rejected Parts:**

Please call upon receipt for a return authorization number. Parts must be returned to Form/Tec within one week for inspection. After inspection by Form/Tec, credit will be issued.

**Under Shipment:**

Any discrepancy in quantity received must be reported to Form/Tec within one week of receipt of shipment in order for credit to be issued.

We appreciate your cooperation.

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